

## Brothers, Sheila C

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**From:** Carvalho, Susan E  
**Sent:** Thursday, September 22, 2011 11:00 AM  
**To:** Brothers, Sheila C; Swanson, Hollie  
**Cc:** Woltenberg, Leslie N; Ogden, Anthony C; Bosch, Anna; Mullen, Michael D; Anderson, Heidi Milia; Gaffield, Gary D  
**Subject:** Recommendation regarding off-campus delivery of courses

### **Recommendation for Tracking Occasional International Delivery of UK Courses Already Approved for On-Campus Delivery**

When UK faculty take students abroad for UK credits, they often deliver pre-existing UK courses there, that address the same learning outcomes that the on-campus version of the course addressed. The University has two responsibilities in this regard: 1) appropriate academic approval and 2) appropriate tracking of courses delivered abroad. With this in mind, we make the following two-part recommendation to the Senate Council:

- 1) Courses slated for delivery abroad will be approved at the department and college (curriculum committee) level, in order to ensure appropriate academic content consonant with the stated learning outcomes of the course.
- 2) Courses delivered abroad will carry a particular series of section numbers (the designated section numbering scheme for Education Abroad courses is 701-799) and will be built as "Off Campus" activity types; these two denotations meet reporting needs and serve as internal indicators that that course was not taught on the UK campus, but rather was delivered abroad by a UK faculty member, as part of a UK faculty-led program.

Additionally a course note will accompany the section taught abroad to indicate the location of the course. In addition, upon request, Education Abroad can provide a list of courses taught abroad during the preceding academic year.

[NOTE: None of our faculty-led programs constitute 25% of any student's degree program, since we do not have any UK "campus sites" abroad. If we ever do expand to such a degree, a substantive change notification will be filed with SACS, and a site-specific approval system will need to accompany that substantive change.]

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